

ARCHDIOCESE OF WASHINGTON

Provides

FBI/STATE CRIMINAL BACKGROUND INVESTIGATION LIVE SCAN FINGERPRINTING SERVICES (For employees and volunteers of Archdiocesan locations)

**** Fingerprinting is by appointment only****

To request an Appointment:

Visit <http://www.adw.org/employment/fingerprint.asp>

or

Call 301/853-5363 - Mon – Fri: 8:30 a.m.- 5:00 p.m.

Prince George's County, Maryland/Washington, D.C.

Archdiocese of Washington Pastoral Center
5001 Eastern Avenue Hyattsville, MD 20782
(one block from the District Line)

Tuesday through Friday: 9:00 a.m. – 9:00 p.m.

Saturday: 8:00 a.m. – 6:00 p.m.

Montgomery County

St. Francis of Assisi
6701 Muncaster Mill Rd.
Derwood, MD 20855-1543

Second week of each month only:

Tuesday-Friday: 10:00 a.m. – 8:00 p.m.

Saturday: 9:00 a.m. – 5:00 p.m.

Southern Maryland

St. Mary's School
13735 Notre Dame Place
Bryantown, MD 20617

Fourth week of each month only:

Tuesday-Friday: 10:30 a.m. – 7:30 p.m.

Saturday: 9:00 a.m. – 4:30 p.m.

Please note: The State of Maryland and F.B.I. assess a charge of \$37.25/employee and \$33.25/volunteer for processing completed Criminal History Record Checks. Checks or money orders must be payable to the Archdiocese of Washington (cash will not be accepted). Signed authorization form and photo I.D. required.

Days and hours may vary depending on demand and offices may close for holy days and federal holidays. Call 301-853-5363 to make your appointment. Last appointment is scheduled 30 minutes prior to closing.